

## **How to Apply for a TA Position in Political Science**

(for students in UW graduate programs other than Pol S)

The Political Science Department accepts applications from graduate students in other University of Washington graduate programs to serve as TAs provided they have a strong background in political science. We teach classes in political theory, American politics, international relations and comparative politics.

TA positions are 50% ASE positions. They include a stipend paid according to the university's pay scale, a tuition waiver and medical benefits (students must self-pay student fees). Specific duties may vary, but typical duties include attending lecture, teaching two quiz sections twice per week with 25 students in each quiz (total of 50 students), grading exams and papers, and holding office hours for two hours per week.

To be considered for a position, submit the following materials (we do not accept TA applications via email):

- Cover letter including why you want to TA for Pol S, your background in Pol S (graduate work or undergraduate major preferred, minor okay) and areas of specialization, your prior training as a teaching assistant or other teaching experience, and your prior work with students. If you are an international student, please indicate that you meet Graduate School eligibility requirements (<http://www.grad.washington.edu/Acad/gsmemos/gsmemo15.htm>)
- CV/Resume
- Unofficial UW and college transcripts (photocopies okay)
- Copies of teaching evaluations, if you have any

Submit your application to the Director of Academic Services. They may be

- delivered to the Political Science Main Office in Gowen 101
- faxed to 206-685-2146, or
- mailed to Director of Academic Services, Department of Political Science, Box 353530, University of Washington, Seattle, WA 98195-3530.

If the department has a position for which you are a potential match, we will contact you for an interview, usually within three weeks of the start of the quarter for which we are hiring.

If you have any questions, contact the Director of Academic Services at [meroy@uw.edu](mailto:meroy@uw.edu) or (206) 543-9456.