

**The African Chamber of Commerce of the Pacific Northwest is currently recruiting for new interns.**

**Position:** Intern

**Commitment:** Minimum of 8 hours per week (two four hour shifts), for a minimum of 10 weeks

**Compensation:** Unpaid

The African Chamber of Commerce of the Pacific Northwest (ACCPNW) is a non-profit organization that promotes bilateral trade between the Pacific Northwest and Africa. Our office is housed in the Washington State Department of Community, Trade, and Economic Development and the chamber is funded in part by Washington State and the City of Seattle as well as our own membership base.

Interns at ACCPNW will assist with the day-to-day activities of the office and the planning and execution of events that promote bilateral trade between Africa and the Pacific Northwest. These events range from trade forums, visits from African dignitaries, seminars on African trade, and networking dinners for the African Chamber of Commerce board members. Work usually consists of contacting ACCPNW members to inform them of upcoming events, creating schedules for events, communicating with other organizations that promote Africa in the United States, and performing other office duties. As an intern, one will have the opportunity to participate in all events and network with both residents of the Pacific Northwest interested in Africa, as well as Africans and African dignitaries.

Our immediate need is for interns to assist in organizing our 10<sup>th</sup> Annual Africa Business Day Forum. The Forum will host over 300 attendees from various business sectors in the Pacific Northwest as well as speakers from OPIC, The World Bank, Millennium Challenge Fund, The United States Department of Commerce, and Ambassadors from different African nations. As we will be celebrating ten years promoting trade between the U.S. and Africa, there is a great deal of exciting work to be done at ACCPNW.

Interns must have already completed two years at a college or university, and have an interest in Africa. Positions are available year-round; however there is a minimum commitment of 10 weeks.

To apply, please contact the African Chamber of Commerce of the Pacific Northwest via telephone (206) 256-6139 or email [acc@cted.wa.gov](mailto:acc@cted.wa.gov) and request an internship application. The contacts for this position are either Kaela Hobby-Reichstein (Office Assistant) or Peter Gishuru ( President/CEO). Please feel free to visit our website to get more information about the chamber and its work.

[www.AfricanChamberOfCommercePNW.com](http://www.AfricanChamberOfCommercePNW.com)