GRADUATE ADMISSIONS

PH.D. PROGRAM IN POLITICAL SCIENCE

Deadline - 5:00pm Pacific Standard Time, Monday, December 16th
Contact - Susanne Recordon, polsgrad@uw.edu

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PROFILE OF APPLICANTS WHO ARE ADMITTED

The Political Science Department at the University of Washington seeks graduate students who are both motivated and able to succeed in political science study and research. Students with substantial preparation in political science or another social science are most likely to meet this standard, although the department has admitted applicants from other disciplines who can demonstrate, through relevant interests and experience, the abilities necessary for advanced work in political science. The fit between applicants' interests and the research expertise of our faculty is also an important consideration during the admissions process. Although there are no specific course prerequisites for our graduate program, applicants must have completed at least a bachelor's degree.

DEGREE OFFERED

The department offers the Ph.D. degree. All entering students, with or without an MA/MS degree, will earn a UW MA as partial fulfillment of the Ph.D. degree requirements. We do not offer a separate terminal master's degree.

ADMISSION PROCEDURES

Deadline is Monday, December 16th – We admit for autumn quarter only.

The Political Science Department's on-line application for the Ph.D. degree program is accessed through the UW Graduate School application site: http://www.grad.washington.edu/admissions/

- Review the Graduate School information for applying on-line, submission of required test scores, and other Graduate School requirements. See “Frequently Asked Questions” - http://grad.uw.edu/admissions/understanding-the-application-process/gene...
- Review the detailed outline of Political Science Department requirements below. All materials are collected on-line through the Graduate School application. We are unable to accept paper copies. Input information, upload all documents and pay the application fee at the following URL: https://www.grad.washington.edu/applForAdmiss/
To determine academic qualifications, fit with our program, and overall competitiveness, the Political Science Department Admissions Committee reviews all required materials submitted for the application. When evaluating the required materials (listed below), the Committee looks for specific qualities.

**Upload a Statement of Purpose:** A 300-500 word essay (500KB size limit) that addresses:

- Academic background, including any research experience and methodological skills.
- Plans and goals for study, including intellectual interests and areas of specialization.
- Why you are interested in studying at the University of Washington. How admission to this particular program will help you realize your goals. How the academic interests of our faculty coincide with your own.

**Optional** – Upload an additional statement: Personal history, family background and influences on your intellectual development including opportunities or disadvantages that you may have overcome (see Diversity information below). Two page limit (500KB size limit).

**Upload a Writing Sample:** A relatively short paper (not to exceed 40 pages) or excerpts from a larger work (e.g., honors thesis) demonstrating your ability to write critically and analytically. Writing samples that are merely descriptive will not stand out. Note that writing samples must be written in English (do not upload manuscripts written in another language with abstracts in English). 500KB size limit.

**Upload a Resume or CV:** A brief description of your professional experience, including accomplishments and awards. 500KB size limit.

**Letters of Recommendation:** The most effective letters of recommendation will come from faculty who can comment in detail on your intellectual ability and potential for success as a graduate student and scholar. We require three letters, and you may if you wish, include a fourth letter for consideration by the committee.

Designate recommenders in the on-line program. Those you designate are notified by the Graduate School application system and they then submit their letters directly, and on-line, to the Department of Political Science. Full directions are available through the Graduate School on-line application process (https://www.grad.washington.edu/applForAdmiss/).

Note – We cannot accept emailed recommendations or hard-copy letters that are not processed through the Graduate School Application site for Political Science.

**Transcripts:** GPA and academic preparation are reviewed based on uploaded unofficial transcripts. Please submit an unofficial transcript for each degree earned (AA, Undergraduate or Graduate) and upload a transcript showing any graduate level work over 20 quarter credits or over 15 semester credits. We evaluate course performance within the context of the curriculum, school, and time period in which it was taken. We will take into account improvement over one’s academic career and performance in graduate course work. 1 MB size limit.

If the Admissions Committee wishes to review official transcripts, we reserve the right to request official copies from each applicant accepting an offer of admission.

**Test Scores:**

**GRE:** The GRE General Test scores provide the Committee with an additional gauge of competitiveness for the specific abilities that are measured by the test. While having the highest GRE scores you are capable of achieving is always desirable, submitting other application materials that are deemed to be of exceptional quality will help counterbalance lower scores. Complete the exam in time for the scores to reach the university by our deadline (December 15th) or very soon after this date.

Note that GRE scores must be sent directly to the university by the Educational Testing Service (ETS)-photocopied score reports are unacceptable. Our Institution code is **4854**, and our Department code is **1902**. The committee will not review scores that are more than five (5) years old. The Political Science test is not required.

**English Proficiency Scores** are required for applicants whose native language is not English. To receive an offer of admission and an offer of funding from the Political Science Department, the applicant must present one of these minimum scores:

- A score of 7.0 the IELTS (The Graduate School will only accept IELTS scores with test dates prior to June 1.
A score of 92 on the TOEFL iBT.

In addition the applicant must present one of these minimum scores in the Speaking portion of these exams:

A score of 7.0 on the speaking portion of the IELTS (Only IELTS test taken before June 1, 2017 are accepted by the Graduate School);

A score of 26 on the speaking portion of the TOEFL iBT

The Political Science Department requirements surpass those of the Graduate School. Note: If you are not a native speaker we require the minimum speak scores listed in Memo #15 even if you have earned a BA degree in the U.S.

International students – Please review additional information on the Graduate School website regarding Graduate School requirements for admission:

UW Graduate School International Applicant Information

There is no separate application for Teaching Assistant positions. All applications are considered for funding.

Though we require these minimum scores for consideration for admission, most international applicants who are admitted to our graduate program have significantly higher scores.

Note that TOEFL scores and other English proficiency test scores must be sent directly to the university by the Educational Testing Service (ETS) or other agencies. Photocopied score reports are unacceptable. For TOEFL, our Institution code is 4854, and our Department code is 89.

Official scores should be sent to the university by the deadline (December 15th) or very soon after. Only completed applications will be reviewed.

International students – Please review additional information on the Graduate School website regarding Graduate School requirements for admission.

FUNDING

The Political Science Department seeks to provide funding to as many enrolled students as possible with funds provided through fellowships, and teaching and research assistantships. There is no application for departmental funding. All applicants who are admitted to the Political Science graduate program are considered for financial aid awards.

We also encourage applicants to pursue outside funding. Contact the Financial Aid Office at (206) 543-6101 or on-line for information about applying for federal financial aid. Note that the Free Application for Federal Student Aid (FAFSA) has strict Winter deadlines. Foreign Language and Area Studies Fellowship (FLAS) forms are available from the Jackson School of International Studies, via their website. FLAS applications must be postmarked by January 16 - be sure to include all required materials with the application.

For more information on funding for new students and funding beyond the first year, please see: Graduate Funding.

APPLICATION DEADLINE

Applications must be complete and uploaded by 5:00pm Pacific time Monday, December 16th to meet the application deadline for autumn admission (autumn quarter begins in late September of the following year). We do not admit new students for any other quarters.

Due to the volume of applications received, incomplete or late applications will not be considered. Admission reviews are conducted from January to mid-February. You will be notified when a final decision has been reached on your application which is usually by the beginning of March. You will be notified by email so
include an accurate email address in your application and update as necessary. If you have questions please contact Susanne Recordon, the Graduate Program Assistant, at polsgrad@u.washington.edu.

**COMMITMENT TO DIVERSITY**

The populations of Seattle in particular, and the State of Washington in general, are growing both in number and in ethnic diversity. The University of Washington is committed to serving these communities by increasing the enrollment of students from ethnic minority groups that have been historically underrepresented in graduate programs. In support of this goal, the Political Science Department strongly believes that a diverse graduate student community strengthens our program, benefiting both faculty and students in myriad ways and allowing for the articulation and exploration of multiple and often marginalized perspectives on local, national, and global politics.

Optional statement for admissions: As varied cultural experiences and education or economic backgrounds contribute to the intellectual and social enrichment of the program, you are invited to write an additional statement about your personal history. As noted above in the list of required documents, this optional statement might include family background and influences on your intellectual development, including exceptional or lacking cultural and educational opportunities, social and economic disadvantages that you may have had to overcome, and the ways in which these experiences affected you (See comments above regarding submission of uploaded documents for instructions about this optional statement).

**Graduate Opportunities and Minority Achievement Program (GO-MAP)**, a division of The University of Washington Graduate School, is committed to serving the needs of students of color and those from other underrepresented groups, while simultaneously providing opportunities for all students to learn and develop through experiences rich in cultural, ethnic, and racial diversity. Please visit their website: [http://www.grad.washington.edu/gomap/](http://www.grad.washington.edu/gomap/).

**ADMISSION INFORMATION**

**Minimum Scores and GPA:**
We do not set minimum scores but most applicants who are admitted to the program have combined verbal and quantitative scores on the Graduate Record Examination (GRE) substantially higher than 315 and a cumulative college grade point average greater than 3.4 (B+). As noted above, the Admissions Committee examines the complete set of materials for each applicant in order to identify promising individuals whose scores or grades might not fully represent their potential.

The Admissions Committee admits the applicants who it believes, on balance, reflect the best or strongest credentials across these criteria. No formulas are applied.

**TUITION AND FEES**

The tuition information for the academic year (autumn, winter, and spring quarters), can be found at this website: [http://www.washington.edu/opb/tuition-fees/current-tuition-and-fees-dashboards/graduate-tuition-dashboard/](http://www.washington.edu/opb/tuition-fees/current-tuition-and-fees-dashboards/graduate-tuition-dashboard/). For both resident and non-resident students our program is in Graduate Tier 1 category. It is subject to change without notice.