

The Career Center offers three types of workshops so you can pick the one that's right for you. Choose from **Getting Started** workshops, **Labs**, and **Meetups**. Check our events calendar online for up-to-date workshop times and locations: careers.washington.edu/Calendar.

Getting Started *Getting Started workshops are short, 30 minute presentations on strategies for success in the job search. Join us for topics including LinkedIn, resumes, and career fair success! Come as you are. All held in MGH 134.*

Career Fair Success – Getting Started

What are you supposed to do at a career fair? Learn how to plan a strategy for the most effective and efficient use of your time at a fair *plus* how to craft an introduction that makes a good impression, what to wear, and how to follow-up.

Cover Letters – Getting Started

Wondering how to write an engaging cover letter? You'll learn how to weave together your strengths with specific examples to write targeted cover letters that emphasize your fit for the job!

Interviews – Getting Started

Interviews can be scary—especially when they include questions like the dreaded, “Tell me about yourself.” This workshop addresses general preparation, researching companies, what to expect, and answering behavior-based and other tough, important interview questions.

Job Search – Getting Started

Learn key strategies and tools for an efficient, successful job search.

Internship Fair Success – Getting Started

Fairs don't have to be scary. We'll help you figure out how to prepare for the Feb 18th Internship Fair, including what to bring and wear. We'll also coach you on how to talk to recruiters and how to follow-up with them. You'll leave the workshop feeling more confident of yourself and excited about the fair!

LinkedIn – Getting Started

Not sure where to start with LinkedIn? We'll cover how to set up a basic profile and get started connecting with friends, colleagues and professionals.

Internships – Getting Started

Recruiters prefer to hire new grads with internship experience. We'll help you understand what to look for in an internship and how to find or create one. We'll also share tips on how to market yourself during the internship search process and how to maximize your internship experience.

Resumes – Getting Started

Not happy with your resume? Don't know where to start? Let us help! We will discuss format, style, and how to write a resume that best reflects your strengths and talents.

Digital Portfolios – Getting Started

With practically all aspects of the job search online, it is more important than ever to carefully consider the digital identity you are portraying to the online world (including employers!). In this workshop, you will learn about ways to build and leverage an online portfolio or personal website demonstrating your experiences to help distinguish you from the competition.

Student Leader Jobs (Dates & Deadlines) – Getting Started

There are hundreds of student leadership positions across campus, and many of them are paid. Learn which departments are hiring, deadlines, and how to maximize your application.

Your Major, Your Career – Getting Started

Don't know how your major matches potential careers? Join us to explore and identify possible career paths that match your values, interests, and skills. Learn how to make yourself and your major more marketable to future employers!

Labs: *Ready to explore further or get some practice? Join us for Labs—interactive, engaging workshops. Some Labs are come as you are, others request that you bring some materials with you. All held in MGH 134.*

Identifying Your Strengths Lab

You keep hearing, “Employers need to know your strengths,” but think, *I don't even know my strengths!* You're not alone – employers say that up to 80% of candidates can't name their strengths and thus can't articulate their fit for a position. This workshop will help you begin to identify your unique strengths/skills/talents and get an edge in securing the job you want. Please join us for an interactive introduction to the Dependable Strengths Process. Come as you are—no preparation needed.

Interviewing Lab

Be a standout to employers and tell them what they really want to know: how you are valuable to them! Learn how to highlight your strengths and demonstrate what you know about their company. We'll practice answering interview questions in small groups. Please attend the 'Interviews —Getting Started' workshop or view the Interviewing workshop on our website prior to attending.

Job & Internship Search Lab

Join us to utilize job search strategies and put together a strategic job search or internship search plan. Please attend the 'Job Search—Getting Started' workshop prior to attending.

Resume Lab

We'll pick up where the 'Getting Started—Resumes' workshop leaves off with student-to-student resume reviews and guidance from the facilitator. Before attending the lab please view the online workshop or attend the 'Resumes — Getting Started' workshop. Bring a draft of your resume to the lab, and if available, a relevant job posting.

LinkedIn Lab

With 300+ million professionals on LinkedIn, of which 214K+ are Huskies, there are people all over the world to connect with. Learn how to create a profile that gets attention and connects you with future colleagues. If possible, bring a laptop or tablet to work on your profile.

Cover Letter Lab

We will pick up where the 'Cover Letters – Getting Started' workshop leaves off with student-to-student cover letters reviews and guidance from the facilitator. Before attending the lab please view the appropriate workshop online or attend a 'Cover Letters – Getting Started' workshop. Bring a draft of a cover letter to the lab.

Student Life Employees – Resume Lab

Your hard work helps power the 15 departments within Student Life. No matter what your job title is, you're serving the UW community while developing skills for the classroom and future workplace. The Career Center will lead you in guided activities so you can articulate the value of your job through a well-crafted resume. *Please note this workshop is offered exclusively for students who are current student employees of the Student Life Division.

[\(https://www.washington.edu/studentlife/about/\)](https://www.washington.edu/studentlife/about/)

Meetups: *Get valuable feedback and advice (and build connections) from a Career Counselor and other students in one of our Career Meetups. Casual (but productive) conversations, just for UW undergraduates!*

To find your Meetup, look for the **purple balloon** in **MGH Commons**.

Meetup: Internships for Sophomores & Juniors

We'll be talking internships, internships, internships—when, where, why and everything in between—come as you are with or without questions.

Meetup: Job Search for Seniors

Graduating in the next few quarters? We'll be discussing all of your questions around when and how to start the job search! Seniors—come as you are with or without questions.

Meetup: How Transfer Students Can Hit the Ground Running (Winter Dawg Daze)

As a transfer student, it can be tricky to navigate choosing your major, completing internships, and engaging in the job search. Get valuable feedback and advice (and build connections) from a Career Counselor and other transfer students in one of our Career Meetups. Casual (but productive) conversations about the things you can be doing to hit the ground running here at the UW. Bring questions or not, just come as you are!