

# Political Science Internship Application

Quarter/Year

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**POL S 496**

2-5 cr./ max. 15

CR/NC ONLY

**Number of Credits:**

**How many POL S 496 credits have you earned already?**

Student Name

Faculty Sponsor

**Total minimum hours to finish by end of the quarter:**

30 hours per credit over the course of the quarter  
(for example: 2 credits = minimum of 60 hours)

Political Science 496 allows students to earn UW credit for satisfactory completion of an academic assignment that relates the student's internship experience to political science concepts and methods. **POL S 496 does not count toward the major or minor. Only 15 credits of POL S 496 may count toward your UW degree.**

- To register for POL S 496, the student is responsible for:
  - 1) Confirming an internship placement
  - 2) Developing the contract with a faculty member outlining their assignments and expectations
  - 3) Completing and submitting this contract to SMI 215 (**ideally by the end of the first week of the quarter; late fees charged after the first week**).

**Type or print neatly. Illegible contracts will not be accepted!**

Student Information - Please print neatly

Full Name

Student ID #

Email Address:

Local Phone #

Class Standing (circle one):    Sophomore    Junior    Senior

Major(s):

Agency Name

Supervisor Name

Agency Address

Supervisor Phone #

Supervisor Email Address

Position you will hold and work responsibilities that relate to your learning objectives:

**Learning Contract: Fill in the spaces below or attach an additional sheet with your answers**

**Learning Objectives:** List the academic goals that you wish achieve this quarter through your written work (e.g. skills, knowledge, etc.). Be specific.

**Internship Objectives:** Describe the experiences you want to have at this internship. How will your job responsibilities contribute to your learning? Be specific.

**Academic Project and Responsibilities**

In consultation with the faculty supervisor, students will complete one or more projects, which may include a research paper, organizational analysis, journal, log, and/or portfolio. Describe your academic writing project(s) for this internship.

**Project Due Date:** \_\_\_\_\_ **Turn in by (circle one):** **Email** \_\_\_\_\_ **Faculty Box** \_\_\_\_\_ **In Person** \_\_\_\_\_  
**Other:** \_\_\_\_\_

**Student, Faculty Supervisor and Site Supervisor Responsibilities**

**By signing this contract you agree to carry out the following responsibilities appropriate to your role:**

**Student:** To the best of my ability I agree to perform the tasks assigned by the site supervisor and to follow the rules and regulations of the organization; I agree to fulfill the learning contract under the supervision of my faculty sponsor; and, I agree to consult my site supervisor, faculty supervisor, or academic adviser to discuss problems, changes to the learning contract, or questions that arise regarding this internship.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Faculty Supervisor:** I have read the student's learning contract, I agree that the writing assignments will support the student's objectives. I will evaluate these assignments and submit a grade at the end of the quarter.

**Faculty Supervisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Site Supervisor:** I agree to supervise the student's work duties, provide meaningful career-related work that extends the student's learning beyond the classroom; complete an evaluation of the student's work (sent by email near the end of the quarter) and communicate with the Political Science Department if problems arise.

**Site Supervisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_