



Government Affairs Intern

Northwest Marine Trade Association

About:

The Northwest Marine Trade Association (NMTA) has a membership of over 800 businesses. Our mission is to grow recreational boating in the Pacific Northwest, in addition to producing the Seattle Boat Show.

Our Government Affairs program includes two volunteer committees, employs one full-time staff person and a full-time lobbyist. Volunteers and staff work together, to promote legislation and policy-making that enhances recreational boating in Washington.

Job Description:

The Government Affairs Intern will act as an assistant to the Director of Government Affairs. She/he will work on special projects, which may include but are not limited to:

- Coordinating the volunteer work of Government Affairs Committee members
- Contacting State legislators on behalf of the Political Action Committee
- Assisting with planning the September Legislator Breakfast at Lake Union
- Recruiting association members to attend political events
- Helping organize and advertise the NMTA Golf Tournament, a PAC fundraiser
- Some work (10%) relating to our Communications and Corporate Partnerships departments

This position is unpaid – but you will learn a lot and have fun!

Time Commitment:

Internships are available for between 15 – 40 hours a week, depending on student availability. The term will be 2.5 months, or one full quarter

Students will learn how a non-governmental organization interfaces with state agencies, the State Legislature, and other non-profits. They will have the opportunity to learn from an experienced lobby organization, as well as participate in the process.

In addition, the NMTA works on many environmental and business issues that involve the Puget Sound Partnership, Department of Ecology, and local environmental non-profits. This is an opportunity for students to witness how business and environmental groups must work together to solve some of society's biggest challenges.

Prerequisites:

Good written and verbal communication skills required. Applicants must have a familiarity with Microsoft Office programs.

Application:

Please submit a resume and cover letter by email to Marina Hench, Director of Government Affairs, at marina@nmta.net. If you have questions please call our office at (206) 634-0911, or visit our website at www.nmta.net.